

For Windows Mobile Device and iPhone (Smartphone) Users

Windows Mobile device users and iPhone users who change their Network log-in password must also change the e-mail password on their smartphones in order to continue wireless synchronizations. Blackberry users are not required to make this adjustment.

How to Change the E-mail Password on Your Windows Mobile Device (smartphone):

Power on your device ...

1. Tap **Start** then **Programs** then **ActiveSync**
2. Tap **Menu button (in right corner)** then **Configure Server**
3. Tap **Next**
4. Select (highlight) the old password (which will appear as a series of dots)
5. Type your new password.

This password must match your Network log-in password. Password case (lower case and upper case) **must also match.**

6. Verify that the **"Save Password"** box is **checked**
7. Tap **Next**
8. Tap **Finish**

How to Change the E-mail Password on Your iPhone

Power on your device ...

1. Press the **Home Screen** button on your device.
2. Tap **Settings Icon**
3. Tap **Mail, Contacts, Calendars**
4. In the **Accounts** area - tap your **schouse.gov** account or your **scsenate.gov** account or your **scstatehouse.gov** account

5. Tap **Account Info**
6. Tap **Password** (which will appear as a series of dots)
7. Delete **current password**
8. Type a **new password**
This password must match your Network log-in password. Password case (lower case and upper case) **must also match.**
9. Tap **Return** button (lower right corner)
10. Press the **Home Screen** button on your device.

Contact the LPITS Help Desk at 803-212-4420, if you require additional assistance